

South Wales Local Authority COVID-19 Protocol

This briefing note sets out the working arrangements currently in place for the various South Wales local authorities as a result of Covid-19.

Version 2.0 25th March 2020

Local Authority	Contact Methods	Committee Protocol	Decision Making Approach
Blaenau Gwent	<ul style="list-style-type: none"> - All staff now working from home - All staff have remote access to their email - Calls will be diverted where possible 	- Planning Committee cancelled until further notice	- To be confirmed
Bridgend	- All staff are now working from home	- To be confirmed	- To be confirmed
Brecon Beacons National Park	- All staff are working from home and have remote access to email. This should be used as the primary source of communication as phone calls may not be answered	- Planning Committee cancelled until further notice	- To be confirmed
Cardiff	<ul style="list-style-type: none"> - All staff working from home - No phone access, officers only available via email 	- Planning Committee cancelled until further notice	- Currently seeking approval to determine all applications under delegated powers. This decision will be made on Thursday 26th March 2020
Carmarthenshire	- All staff working from home	- To be confirmed	- To be confirmed
Caerphilly	<ul style="list-style-type: none"> - All staff are now working from home but have remote access to their email - Calls will be diverted where possible - The LPA is not accepting any pre-app enquiries at present and any invalid applications will not be processed 	- Planning Committee cancelled until further notice	- Chief Exec has delegated authority to determine planning applications on Committee's behalf
Merthyr Tydfil	<ul style="list-style-type: none"> - All staff now working from home - Email communication only, no phones 	- Planning Committee cancelled until further notice	- Chief Exec has delegated authority to determine planning applications on Committee's behalf

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Monmouthshire	<ul style="list-style-type: none"> - All staff are working from home and have access to their emails - All calls are being diverted to mobiles 	- Planning Committee cancelled until further notice	- No arrangements currently in place to extend delegated powers and therefore applications which would normally go to Committee and Panel are being delayed
Neath Port Talbot	<ul style="list-style-type: none"> - All staff are now working from home and have remote access to their email - Majority of officers have access to work mobiles 	- Planning Committee cancelled until further notice	- Chief Exec has delegated authority to determine planning applications on Committee's behalf
Newport	- All staff working from home but have access to both phone and email	- Planning Committee cancelled until further notice	- Head of Planning and Chair of Planning Committee to make decisions on all applications moving forward
Rhondda Cynon Taf	- All staff are working from home and therefore are currently only available via email unless they have a work mobile.	- Planning Committee cancelled until further notice	- To be confirmed, hoping for a steer from WG
Swansea	<ul style="list-style-type: none"> - All staff now working from home but have remote access to their emails - All calls diverted to work mobiles 	- Planning Committee cancelled until further notice	- To be confirmed
Torfaen	<ul style="list-style-type: none"> - All staff working from home at present - Phones have been diverted to officers mobiles but email communication is preferred 	- Planning Committee cancelled until further notice	- To be confirmed shortly
Vale of Glamorgan	<ul style="list-style-type: none"> - The majority of staff are working from home with email access. - Phone availability to be confirmed 	- Planning Committee cancelled until further notice	- To be confirmed